



CRACKING THE INTERVIEWER CODE

Learn how to create a top tier interviewing process to identify and hire the best talent.

Includes candidate selection, success criteria, interviewing, job offers, and more.

www.richhallgroup.com/courses



PROCESS AND TRAINING

What's included in an interview process?
Job Description vs. Success Profile
Expectations vs. Requirements
Screening candidates
Candidate pre-work
Training of interviewers



PREPARING FOR THE INTERVIEW

Initial phone screen
Who interviews the candidate and why
Interviewer packet
Candidate pre-work
Personality and Skills assessments

INTERVIEW

What makes a great interview?
How to have a conversation?
Sample questions with purpose
Educate and engage candidate
How to deal with compensation questions?
Non-spoken observations



POST INTERVIEW

Creating a feedback matrix
Decision making process
Background checks & drug tests
Presenting an offer, responding to counter-offers, dealing with rejections
Staying engaged with candidate
Preparation for onboarding

About the Company

Rich Hall Group is an Executive Coaching and Business Advisory firm.

Our primary clients are small to medium sized businesses ready to grow to the next level.

We leverage our years of experience to help you rapidly overcome barriers to success.



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